

CrossRoads Bible Institute

FIELD EDUCATION

DESCRIPTION:

Students pursuing a diploma in the Bible Institute have the opportunity to serve in an internship capacity under the direction of a mentor of their choice. The primary purpose is the training of the student under the mentoring of a qualified Christian leader. Mentors should be selected carefully. The Field Education program is designed to afford students practical experience in an area of ministry before graduation with which they are not familiar, or may be beneficial to them in their future ministry. The following are the guidelines for the program:

PURPOSE:

To guide the student to:

1. Gain practical knowledge of ministry skills
2. Develop personal maturity in working with people
3. Acquire competency in ministry leadership

PROCEDURES:

1. Select an area of ministry (from the next page) in which to mentor for 12 weeks.
2. Students should contact the person who will be their prospective mentor.
3. Meet with your mentor to discuss the following:
 - a. His or Her willingness to serve as your mentor in an area of the ministry requiring at least one - two hours per week for a period not less than 12 weeks.
 - b. His or Her willingness to meet with you for about 10 minutes each week to review your work.
 - c. His or Her willingness to submit two monthly evaluation forms, and one final evaluation form at the end of the internship.
4. If all parties are agreeable, contact the BI director for approval, register for Field Education, and pick up Field Education forms.
5. Have your mentor fill out the **Field Education Contract** for your course, listing general duties and hours.
6. Return the signed contract to the Bible Institute Director.
7. Provide your mentor with a **Monthly Evaluation Form** at the end of each month (2), and the **Final Evaluation** at the end of the semester. These evaluation forms should be turned into the Bible Institute Director by the mentor.
8. The week prior to the completion of your service, submit a 2 page report outlining the skills you learned and knowledge you gained during the field education experience.
 - a. Be sure the cover sheet includes the course title and number, the semester and year, date of submission, your name, and name of your mentor, including the ministry in which you served.
 - b. The paper should fully describe your field education opportunity, and may benefit from a log of activities. In addition to duties, the paper should describe the skills and principles you learned, and how these may be helpful in your ministry. Please allow a paragraph for each skill or principle.

- c. In a concluding paragraph, evaluate the effectiveness and weaknesses of your field education experience along with your suggestions for improvement.

Field Education Opportunities

Any option picked will need to be supervised by a pastor or ministry leader for the 12-week period. The option you choose should be in a ministry area in which you have no experience. The idea is to grow you in an untapped area. You should not leave your current area of service to participate in this field education project.

If you desire to proceed into full-time ministry after graduation, you should select an area that will benefit you in your future ministry endeavor, and even be a help to prepare you for the overseas graduation trip.

Your options are:

Adult Sunday School (assist teaching)
Altar Counseling
Audio/Visual Ministry (PowerPoint/sound/video)
AWANA (secretarial/office/administrative)
Bus Ministry
Children's Sunday School (assist teaching)
Children's Church (assist teaching)
Children's Choir
Church Office (clerical/Bible Institute)
Church Office (clerical/missions)
Church Office (business, accounts payable/receivable)
Counseling
Deaf Ministry
Discipleship (teach a group or one-on-one)
Drama (work to produce children's or adult drama productions)
Graphic Arts
Home Visitation (W.I.N.N. ministry/ following up on 1st-time guests)
Hospital Visitation
Ladies Bible Study - conduct 12 week study
Men's Conference - coordinating
Nursing Home Visitation
Singles Ministry
Teen Ministry
Women's Conference - assist in coordinating
_____ (area not listed)

1st choice _____
2nd choice _____

***Please return to the Bible Institute Director.