

BI 351 - Preparing and Presenting God's Word
Saturdays // Church Auditorium // 9:30 – 11:30 am
January 30 – March 6, 2010

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Course Description

Preaching and teaching God's Word is the greatest privilege that a Christian could ever have. When we present God's Word, we want to make sure that we are presenting it in a way that people can understand and comprehend it. At the same time we want to make sure that we are being true to the Scripture and not mishandling the Word.

In this second semester, each student will review the key steps in how to prepare a message or lesson from God's Word in a way that is true to the text, yet it is laid out such that people can grasp the truths being presented.

The emphasis of this second semester will be on key principles that will assist the teacher in presenting God's Word. How can I present God's Word in a way that is clear, understandable, and will keep people's attention?

In addition, those who desire to will be allowed to present a lesson to the class

This is **not** a class just for men or for those who want to one day pastor. This is a class for men **and** ladies who desire the practical tools to present God's Word with simplicity, clarity, and doctrinal soundness.

In this class I will be sharing the actual tools and procedures that I use when preparing lessons from God's Word.

Course Objectives

Students will gain an understanding of the tools needed to prepare a lesson from God's Word.

Students will gain an understanding of how to prepare themselves before they ever begin preparing their actual lessons.

Students will gain an understanding of how to present God's Word effectively.

Students will gain an understanding of the different kinds of illustrations that can be used and the proper way to use them in a lesson.

Students will have the opportunity to develop several lessons and have Pastor Dan give advice and input.

Required Textbook - The Bible (King James Version)

Course Requirements

Taking four tests and one final exam

Grading System

Grades will be calculated on the following basis:

Five tests at 20% each

Course Outline

Session 1

- Class expectations
- Review the principles learned in lesson preparation.
- "Thoughts on Illustrations"

Session 2

- Test # 1
- Part 1 - "How to Prepare **Yourself** to Teach God's Word"
- Part 2 - Class teaching

Session 3

- Test # 2
- Part 1 - "Three "Musts" of Effective Communication"
- Part 2 - Class Teaching

Session 4

- Test # 3
- Part 1 - "How to Improve Your Vocal Delivery"
- Part 2 - Class Teaching

Session 5

- Test # 4
- Part 1 - "The Importance of Non-Verbal Communication"
- Part 2 - Class Teaching

Session 6 - Final Exam

- "Communicating To Change Lives - Six Key Questions"
- Final exam

Attendance Policy

Attendance will be taken at every class and will be recorded. Students are only allowed one absence since this course only has six classes. Test can be made up by coordinating with the teacher.